



SUNCOAST PROPERTY MANAGEMENT PTY LTD

P O Box 478

PALMWOODS QLD 4555

0401024809

MAINTENANCE/REPAIR REQUEST FORM

All maintenance/repair requests must be in writing.

Date : _____ Time: _____

Name: _____

Address: _____

Contact No.: _____

Problem/work required: _____

I give permission to the landlord or its subcontractors to enter the property and make the necessary repairs if I am not present.

Tenant's signature: _____

Please note: if the matter is urgent, please contact Maryanne on 0401024809.

You can also use this form if you wish to modify the property i.e. picture hooks, cable TV installation ect and I will request permission from the owner on your behalf.